



Internship – Museum Programming

Supervisor: Tony Eley, Education Coordinator

Status: College Credit Internship

Start/End Dates: Summer or Fall 2023

About the Kentucky Horse Park:

The Kentucky Horse Park (KHP) is a working horse farm, equine competition facility, and educational theme park. The Commonwealth of Kentucky acquired the property in 1972 for \$2.7 million and opened in 1978 as the world's only park dedicated to celebrating the human relationship with the horse. Over 800,000 visitors from all over the world come to the park annually. Visitors get to meet over 40 different breeds of horses on 1,200 acres of majestic bluegrass land, ride on a horse-drawn trolley tours, attend shows at the Hall of Champions, Breeds Barn and Kids' Barns, and see exhibits at the International Museum of the Horse.

Position Overview & Responsibilities:

The intern will assist the Museum staff with daily operations, programming, and guest services. Responsibilities may include opening and closing the Museum exhibits, working at the Front Desk to greet visitors and answer questions, and offering daily educational programming. Interns may help with special programming, tours, school groups, or large visitor groups. In addition, interns will receive basic training in other aspects of museum work, including collections, exhibitions, and maintenance.

Requirements:

- Major in History, Art, Library Sciences, and Museum Studies or like field with GPA of 2.5 or above.
- Must be enrolled as an undergraduate or graduate student of a college or university.
- Provide a letter of reference by a college advisor on the commitments required for the internship.
- Excellent communication, computer, and interpersonal skills.
- Strong time-management and organizational skills.
- Experience in a Museum, Library or Archive environment is beneficial.
- Complete State of Kentucky Co-Op/Intern Application and Academic Credit Agreement.
- Complete KHP Internship Application and Waiver at kyhorsepark.com
- Attend an interview, orientation and tour.
- Must complete 160 hours.
- Record all internship hours using VicNet database.
- Volunteer for a minimum of 3 KHP special events.
- Complete a midterm and final survey and evaluation.
- Weekly meetings with KHP Internship Manager.

Learn more at: <https://kyhorsepark.com/about-us/internships/>

Sidney Barnett - Volunteer, Outreach & Education Programs Director

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